



LA GRANGE AREA DEPARTMENT OF SPECIAL EDUCATION

Please be sure to have your speakers turned on.
TYPE **www.gcntraining.com** into your browser's address bar and **Press Enter**

CLICKING **LOGIN TO VIEW TRAINING** will take you to the **PRE-LOGIN CHECKLIST**
(ROLLOVER [why?](#) next to the icon to learn what the icons mean).

If you have **not** created an account with GCN,
select: *I have NOT yet created an account*
Press Next >>

If you have already created an account with GCN,
select: *I already have an account*
Press Next >>

Enter your Organization ID:



Press Submit

Locate your Account by completing the
Required fields. **If prompted:**
Enter your Preferred Personal ID



Press Submit

Enter your Personal ID
If you've forgotten your PID,
Press [I Don't Know My Personal ID](#)



Press Submit

If prompted, complete the Personal Information fields. (* indicates Required Fields)
Press Submit


The **Welcome Page**

Bloodborne Pathogens
0% Completed **VIEW**

The tutorials available to you are listed to the left.
Choose a tutorial by pressing **VIEW**

Verify your information. Press **START TUTORIAL** or **CONTINUE TUTORIAL** (if available)

The tutorial will begin with an Instructions slide that will explain the many buttons on this page.

Once the  Next button appears you may move on to the next slide.

After you complete a tutorial, return to the **Main Menu** to Print your Certificate of Completion*
*SAVE SOME PAPER -- Wait until you complete the last of your tutorials before printing your Certificate. They're all printed on a single page.